

City Council Meeting: August 27, 2019
Agenda Item: 3.D

To: Mayor and City Council
From: Susan Cline, Director, Public Works, Civil Engineering
Subject: Award Request for Proposal and enter into agreement with Walter P. Moore and Associates, Inc. to provide Design Services for the Pier Bollard Project

Recommended Action

Staff recommends that the City Council:

1. Award RFP #SP2603 to Walter P. Moore and Associates, Inc., a Texas-based company, to provide design services for the Pier Bollard Project for the Public Works Department;
2. Authorize the City Manager to negotiate and execute an agreement with Walter P. Moore and Associates, Inc. in an amount not to exceed \$136,180 (including a 10% contingency).

Summary

The City of Santa Monica is committed to enhancing the safety of people who visit and work at the Santa Monica Pier (Pier). The Pier Bollard Project would upgrade existing bollards and install additional bollards on the Pier to better control vehicular access and minimize vehicle interactions with pedestrians and cyclists. Staff recommends awarding a professional services agreement in the amount not to exceed \$136,180 (including a 10% contingency) to Walter P. Moore and Associates, Inc. to design the bollard system.

Discussion

The Santa Monica Police Department's Harbor Unit is responsible for public safety on the Santa Monica Pier. The Harbor Unit and Office of Pier Management have requested the installation of additional bollards to control vehicular access to the Pier. The existing bollards are assisted-lift retractable bollards, which require staff to manually lift and lock them into place. These bollards would be upgraded to automatic operation to reduce emergency response times. The automatic bollards would be operated by radio control and hardwired switch, which require no manual effort.

Walter P. Moore would perform condition assessments of the project area to identify necessary structural enhancements, make preliminary design recommendations, perform structural analysis and design calculations, and prepare construction plans, specifications and cost estimates. During bidding and construction, Walter P. Moore would provide additional engineering support by answering the construction contractor's requests for information and providing supplemental design documents for issues encountered during construction.

Consultant Selection

Staff solicited proposals for design services from an approved shortlist of structural engineering firms through the Request for Proposal process. The shortlist was established in September 2018 through the Request for Qualifications process. Of the three proposals received, Walter P. Moore and Associates, Inc. was selected as the best qualified firm.

Consultant Recommendation				
Best Qualified Firm		Walter P. Moore and Associates, Inc.		
Evaluation Criteria		Training/credentials/experience, competence/skill, ability to perform services promptly, sufficiency of financial/other resources, character/reputation, and price.		
Municipal Code		SMMC 2.24.190		
RFPs Received				
BuroHappold Engineering		KPFF Consulting Engineers	Walter P. Moore and Associates, Inc.	
RFP Data				
Posted On	Posted On	Advertised In (City Charter & SMMC)	Vendors Downloaded	Date Publicly Opened
04/04/2019	City's Online Bidding Site	Santa Monica Daily Press	3	05/10/2019
Justification to Award				
Staff from the Engineering Division evaluated proposals based on the firms' experience with similar types of work, proposed project work plan and approach, resumes of the proposed team members, references, and the proposed cost. Based on these criteria and criteria in SMMC 2.24.190, staff recommends Walter P. Moore as the best qualified firm to provide design services. Walter P. Moore was selected based on its project understanding, proposed work plan, and previous municipal agency experience providing				

services for the cities of Santa Monica, Anaheim and San Luis Obispo.

Financial Impacts and Budget Actions

Staff seeks authority to approve funding from the Pier Fund to award a professional services agreement to Walter P. Moore and Associates, Inc. to provide design services for the Pier Bollard Project.

Agreement Request		
Request Amount	FY 2019-20 Budget CIP Account #	Total Contract Amount
\$136,180	C5307220.689000	\$136,180

Prepared By: Robert Zak, Civil Engineer

Approved

Forwarded to Council

Susan Cline, Director

8/15/2019

Rick Cole, City Manager

8/18/2019

Attachments:

- A. Walter P. Moore Oaks Initiative Disclosure Form